



**COLLÈGE  
DE L'IMMOBILIER  
DU QUÉBEC**

PROACTIVE . LIVELY . PASSIONATE .

# PROGRAM GUIDE

PROACTIVE.  
LIVELY.  
PASSIONATE.

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WWW.COLLEGEIMMOBILIER.COM

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## LEGEND

- OACIQ** Organisme d'autoréglementation du courtage immobilier du Québec
- ACS** Attestation of Collegial Studies
- MEES** Ministère de l'Éducation et de l'Enseignement supérieur
- FR** French
- EN** English
- RAC** Recognition of Acquired Competencies

## PROACTIVE. LIVELY. PASSIONATE.

The **Collège de l'immobilier du Québec** is the province's leader in real estate education. It is the institution that trains the highest number of students in residential and commercial real estate brokerage. For more than 30 years, the Collège has carved out its place in this network and has helped thousands of people achieve their career goals. Today more than ever, we are proud to say that the Collège is:

**PROACTIVE:** Varied learning formats enhance the Collège's offering due to their accessibility and flexibility. The Collège offers classroom training, virtual classes and correspondence courses, thereby meeting students' different needs and realities.

**LIVELY:** The Collège's programs are constantly evolving in order to provide students with the best tools for facing the industry's requirements.

**PASSIONATE:** In addition to being the leader in real estate education in Québec, the Collège stands out thanks to the quality of its instructors. With backgrounds in business, law, engineering and brokerage, they devote themselves to providing adapted training that focuses on the realities of the industry.

Discover the Collège, build your dream and live out your passion!

**Welcome to the Collège de l'immobilier du Québec!**

# DISCOVER THE COLLÈGE

ALL OF OUR BASIC TRAINING PROGRAMS ARE COLLEGE LEVEL, ARE RECOGNIZED BY THE **OACIQ** AND ALLOW ENTRY TO THE CERTIFICATION EXAMINATIONS FOR RESIDENTIAL AND COMMERCIAL REAL ESTATE BROKERAGE, AND AGENCY EXECUTIVE OFFICER.

IN ADDITION, OUR TWO MAIN BASIC TRAINING PROGRAMS IN RESIDENTIAL (EEC.22) AND COMMERCIAL (EEC.2F) REAL ESTATE BROKERAGE ARE CREDITED, ARE RECOGNIZED BY THE MINISTÈRE DE L'ÉDUCATION ET DE L'ENSEIGNEMENT SUPÉRIEUR (MEES), AND **LEAD TO AN ATTESTATION OF COLLEGIAL STUDIES (ACS)**.

## OUR INSTRUCTORS

The Collège de l'immobilier du Québec's greatest strength is undoubtedly its team of instructors! They have acquired an in-depth knowledge of the real estate industry through their professional activities and involvement in real estate associations and organizations.

## OUR DIFFERENT FORMULAS

- **Classroom (3 campuses)**

Traditional teaching format with instructors who provide lectures on our three campuses (Brossard, Nuns' Island and Laval). Daytime, evening and weekend classes, in English and French.

- **Virtual classes**

Distance learning in real time, allowing real-time interaction with the teacher as well as off-line viewing of virtual sessions within a limited time frame. Daytime, evening and weekend classes, in English and French.

- **Hybrid formula**

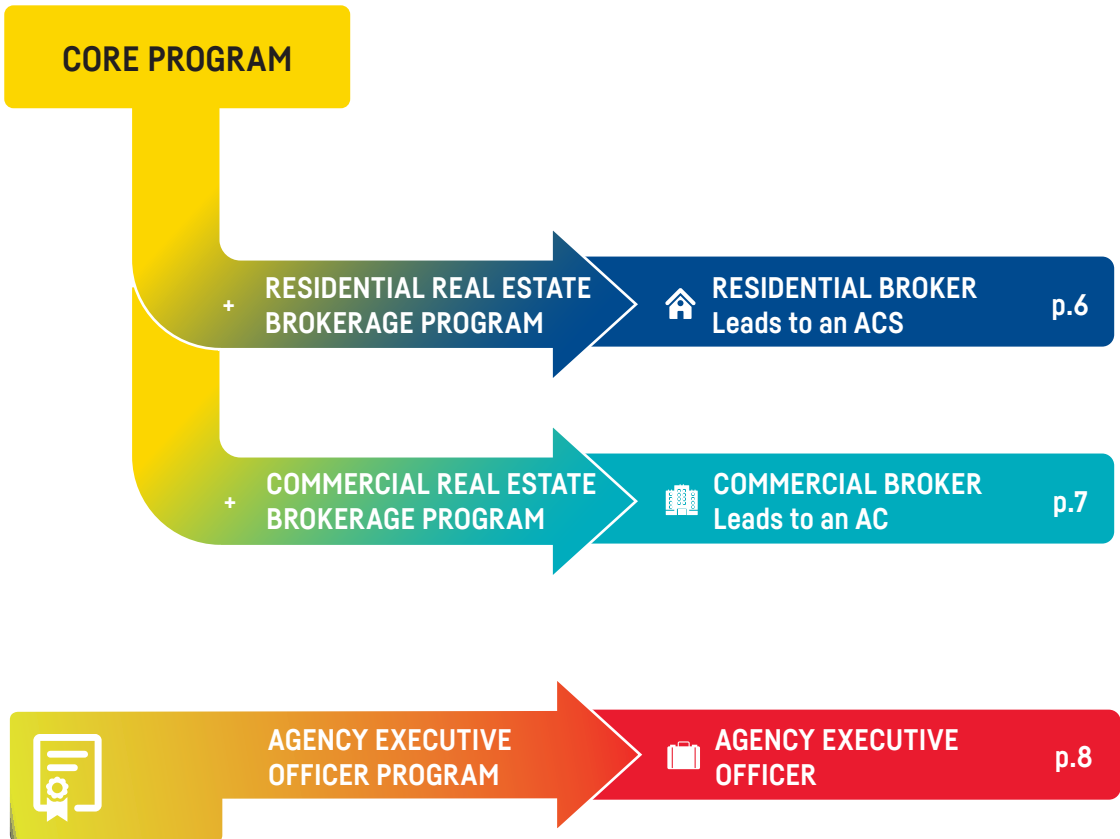
This teaching approach combines in class and virtual learning, giving the opportunity to the student to benefit from advantages from both methods of teaching. Available during the day and evening and weekend classes, in English and French.

- **By correspondence**

This option allows students to complete the program at their own pace, independently and accompanied throughout by an academic coach. Your effective time management will be important towards learning and developing the knowledge and competencies necessary to succeed in your real estate brokerage program. Information about graded assignments and final exams will be sent to you when you register and have received your textbooks and workbooks at home. It is important to note that final exams are offered virtually. This formula allows you to choose the length of time you wish to complete your training from 4 months, 6 months or 10 months. In English and in French.

# WHAT KIND OF BROKER LIES WITHIN YOU?

The Collège de l'immobilier du Québec offers a variety of programs adapted to your reality.



FOR MORE DETAILS ON OUR PROGRAMS, CONTACT OUR ADMISSIONS ADVISORS AT 1-888-762-1862 OPTION 4

PASSIONATE



## Access your career BASIC TRAINING



IN CLASS, IN VIRTUAL CLASS, IN HYBRID AND BY CORRESPONDENCE  
RESIDENTIAL REAL ESTATE BROKERAGE – EEC.22

EN + FR

ACS

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MEES

*This program includes the following courses:*

### 6 CORE PROGRAM COURSES\*

Real Estate Law  
Real Estate Mathematics  
Real Estate Brokerage Act  
Real Estate Appraisal  
Career Analysis and Business Management  
Architecture and Construction

### AND 1 SPECIFIC PROFILE COURSE

Drafting of Contracts and Documents

\* The EEC.22 program is composed of 7 courses, 6 of which are also included in the Commercial Real Estate Brokerage program (EEC.2F).

### By correspondence

Registration at any time.

**Duration:** At your own pace (4 months, 6 months or 10 months including final exams).

### In class

Daytime or evening and weekend classes on our Nuns' Island, Laval or Brossard campuses.

### In virtual class

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from your personal computer. An internet connection is required.

### Hybrid

Daytime or evening and weekend virtual and in class courses, following a set schedule.

**Duration:** **390 hours** (4 months or more).

### Our services:

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops in preparation for the OACIQ's final exam.



## ACS

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MEES

*This program includes the following courses:*

### 6 CORE PROGRAM COURSES\*

- Real Estate Law
- Real Estate Mathematics
- Real Estate Brokerage Act
- Real Estate Appraisal
- Career Analysis and Business Management
- Architecture and Construction

### AND 2 SPECIFIC PROFILE COURSES

- Real Estate Finance\*\*
- Commercial Real Estate Contracts and Documents\*\*

\* The EEC.2F program is composed of 8 courses, 6 of which are also included in the Residential Real Estate Brokerage program (EEC.22).

\*\* These courses are specific to the Commercial Real Estate Brokerage program and are available in virtual class (day schedule or evenings and weekends) or by correspondence. Please contact your admission advisor for all questions regarding specific profile courses.

#### By correspondence

Registration at any time.

**Duration:** At your own pace (4 months, 6 months or 10 months including final exams).

#### In class

Daytime or evening and weekend classes on our Nuns' Island, Laval or Brossard campuses.

#### In virtual class

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from your personal computer. An internet connection is required.

#### Hybrid

Daytime or evening and weekend virtual and in class courses, following a set schedule. This formula is offered only for common core courses in the Commercial program.

**Duration:** **420 hours** (4 months or more).

- Our services:**
- Access to a resource person throughout your studies;
  - Government financial aid available for full-time students;
  - Access to the Omnivox student portal;
  - Career Day;
  - Students at the Collège can also benefit from exclusive skills reviews workshops in preparation for the OACIQ's final exam.



# Access your career BASIC TRAINING



IN CLASS AND IN VIRTUAL CLASS  
AGENCY EXECUTIVE OFFICER – DAA.01

FR

*This program includes the following courses:*

## 7 SPECIALIZATION COURSES

- Obligations de l'agence et supervision des activités
- Gestion et planification des activités de l'agence
- Gestion et développement du capital humain
- Le dirigeant d'agence au quotidien: organisation du travail
- Collaboration et relations d'affaires avec les différents partenaires
- Synthèse: organisation et obligations
- Synthèse: gestion et planification

**Duration:** 270 hours (7 months or more).

**Formats:** Virtual classes and in class (Nuns' Island campus), daytime classes, **in French only.**

**Schedule:** 2 mornings per week in a virtual class from 8:30 a.m. to 12:30 p.m. **AND** 2 intensive weeks in class (Nuns' Island campus).

**Our services:** Access to the Omnivox student portal.

### Admission requirements

Is eligible for the Agency Executive Office program (DAA.01), the real estate broker who holds a valid permit from the OACIQ. The student will need to provide a copy of his permit when registering.

PROACTIVE

LIVELY





## Access your career... and more ! ADDING A FIELD OF PRACTICE

The **Collège de l'immobilier du Québec** offers brokers with a valid licence the possibility of **adding a field of practice** by taking courses relating to the **specific profile** of their choice.

### RESIDENTIAL PROFILE



*This program includes the following courses:*

- **Drafting of Contracts and Documents**

**Duration:** 90 hours (2 to 3 months).

**Format:** In class, virtual class, hybrid a (in class and in virtual) and by correspondence.

**Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops in preparation for the OACIQ's final exam.

EN + FR

### COMMERCIAL PROFILE



*This program includes the following courses:*

- **Real Estate Finance**
- **Commercial Real Estate Contracts and Documents**

**Duration:** 120 hours (2 to 3 months).

**Format:** In virtual class (daytime or evening and weekend classes) and by correspondence.

**Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops in preparation for the OACIQ's final exam.

EN + FR



## Almost there! ADMISSION & REGISTRATION

### ADMISSION REQUIREMENTS

In addition to being entitled to study and work in Québec, applicants must first meet one of the following admission requirements to be eligible to the Collège's ACS programs:

Hold a Québec High School Diploma or a vocational studies diploma (VSD) or an Attestation of Equivalence of Secondary V Studies (AESS)

**OR**

Have training deemed sufficient by the Collège.

#### For studies done abroad

You must provide a comparative evaluation of your degree by the *Ministère de l'immigration, Diversité et Inclusion* and a translation of said document, if needed, into French or English.

#### For students who do not meet these specific requirements

An official high school transcript as well as a résumé and a letter of motivation must be provided. The Collège de l'immobilier will conduct a case review for admission.

### REGISTRATION PROCESS

The following documents must be provided by email or in person:

**Proof of education** according to the conditions listed previously. We will accept your high school diploma (equivalent or higher degree) or your official transcripts.

**Proof of identity.** Only one of the following documents is required:

- a birth certificate (long form) issued by a Canadian province;
- both sides of a citizenship card or a citizenship certificate (for naturalized Canadian citizens);
- the Record of Landing [IMM 1000] or the Confirmation of Permanent Residence [IMM 5292 or IMM 5688];
- both sides of a permanent resident card;
- a work visa (for temporary residents waiting for the immigration process);
- a study permit.

*Note that a passport, a driver's licence or a health insurance card are not accepted. As well, if you don't have a permanent code issued by the MEES, in addition to the documents specified above, you must provide a legible document, such as your birth certificate, indicating your place of birth (city and country) and the last and first names of both your parents.*

**Completed admission form and educational service contract must be sent to your academic advisor.** If you have not received them by email or in person, you can request them by sending an email directly to:

[demande.admission@collegeimmobilier.com](mailto:demande.admission@collegeimmobilier.com) or

you can complete them online by visiting our website:

<https://www.collegeimmobilier.com/en/admission.html>.

**Please note that only copies of the documents are required.**



## More on the Collège... COMPLEMENTARY SERVICES



COLLÈGE  
DE L'IMMOBILIER  
DU QUÉBEC

### RECOGNITION OF ACQUIRED COMPETENCIES (RAC)

The Collège grants equivalencies based on a candidate's education and life experiences in accordance with specific conditions.

The Collège de l'immobilier du Québec's RAC policy is designed to:

- Value the candidate's prior accomplishments;
- Help customize the candidate's educational plan based on the skills he or she has already mastered;
- Consider each request for recognition on a case-by-case basis;
- Demonstrate transparency toward the candidate and fairness for all.

### CAREER DAY

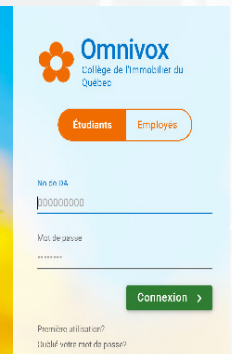
In an effort to offer the best possible service, the Collège de l'immobilier du Québec organizes a Career Day, twice a year, to provide students with information on the many choices available to them in the real estate field. Registration is required.

**VALIDATION OF OACIQ COMPETENCIES ACTIVITIES** (available for residential and commercial real estate program)

**EXAM PREPARATION WORKSHOP** (available for residential and commercial real estate program)

### OMNIVOX STUDENT PORTAL

This portal provides access to course schedules, course outlines, marks and transcripts (non-official), messages from management, various additional documents, and a confidential internal email account. It also allows online payment of tuition fees.



PASSIONATE

## CONTACT US

### BY PHONE



General: **514-762-1862**  
Toll-free: **1-888-762-1862**

### BY EMAIL



To communicate with an admissions advisors  
[demande.admission@collegeimmobilier.com](mailto:demande.admission@collegeimmobilier.com)

General information  
[info@collegeimmobilier.com](mailto:info@collegeimmobilier.com)

### SOCIAL MEDIA



### VISIT OUR WEBSITE

**WWW.  
COLLEGE  
IMMOBILIER  
.COM**

### 3 CAMPUSES



Nuns' Island Campus  
600 chemin du Golf, Nuns' Island (Québec) H3E 1A8



Laval Campus  
2525 boul. Daniel-Johnson, suite 201, Laval (Québec) H7T 2S4



Brossard Campus  
6300 avenue Auteuil, suite 135, Brossard (Québec) J4Z 3P2

**TO ENROLL IN ONE OF OUR PROGRAMS  
CONTACT OUR ADMISSIONS ADVISORS 1-888-762-1862 – OPTION 4  
OR PROCEED WITH YOUR ONLINE ADMISSION**