



**COLLÈGE  
DE L'IMMOBILIER  
DU QUÉBEC**

PROACTIVE . LIVELY . PASSIONATE .

# PROGRAM GUIDE

PROACTIVE.  
LIVELY.  
PASSIONATE.

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WWW.COLLEGEIMMOBILIER.COM

## TABLE OF CONTENTS

- 4 Discover the Collège**
- 5 Career Path Diagram**
- 6 Residential Real Estate Brokerage**
- 7 Commercial Real Estate Brokerage**
- 8 Agency Executive Officer**
- 9 Adding a Field of Practice**
- 10 Admission & Registration**
- 11 Complementary Services**
- 12 Contact Us**

## LEGEND

- OACIQ** Organisme d'autoréglementation du courtage immobilier du Québec
- ACS** Attestation of Collegial Studies
- MEES** Ministère de l'Éducation et de l'Enseignement supérieur
- FR** French
- EN** English
- RAC** Recognition of Acquired Competencies

## PROACTIVE. LIVELY. PASSIONATE.

The **Collège de l'immobilier du Québec** is the province's leader in real estate education. It is the institution that trains the highest number of students in residential and commercial real estate brokerage. For more than 30 years, the Collège has carved out its place in this network and has helped thousands of people achieve their career goals. Today more than ever, we are proud to say that the Collège is:

**PROACTIVE:** Varied learning formats enhance the Collège's offering due to their accessibility and flexibility. The Collège offers classroom training, virtual classes and correspondence courses, thereby meeting students' different needs and realities.

**LIVELY:** The Collège's programs are constantly evolving in order to provide students with the best tools for facing the industry's requirements.

**PASSIONATE:** In addition to being the leader in real estate education in Québec, the Collège stands out by its passionate employees, who have the success of every student at heart.

Discover the Collège, build your dream and live out your passion!

**Welcome to the Collège de l'immobilier du Québec!**

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# DISCOVER THE COLLÈGE

ALL OF OUR BASIC TRAINING PROGRAMS ARE COLLEGE LEVEL, ARE RECOGNIZED BY THE **OACIQ** AND ALLOW ENTRY TO THE CERTIFICATION EXAMINATIONS FOR RESIDENTIAL AND COMMERCIAL REAL ESTATE BROKERAGE, AND AGENCY EXECUTIVE OFFICER.

IN ADDITION, OUR TWO MAIN BASIC TRAINING PROGRAMS IN RESIDENTIAL (EEC.22) AND COMMERCIAL (EEC.2F) REAL ESTATE BROKERAGE ARE CREDITED, ARE RECOGNIZED BY THE MINISTÈRE DE L'ÉDUCATION ET DE L'ENSEIGNEMENT SUPÉRIEUR (MEES), AND **LEAD TO AN ATTESTATION OF COLLEGIAL STUDIES (ACS)**.

## OUR INSTRUCTORS

The Collège de l'immobilier du Québec's greatest strength is undoubtedly its team of instructors! They have acquired an in-depth knowledge of the real estate industry through their professional activities and involvement in real estate associations and organizations.

## OUR DIFFERENT FORMULAS

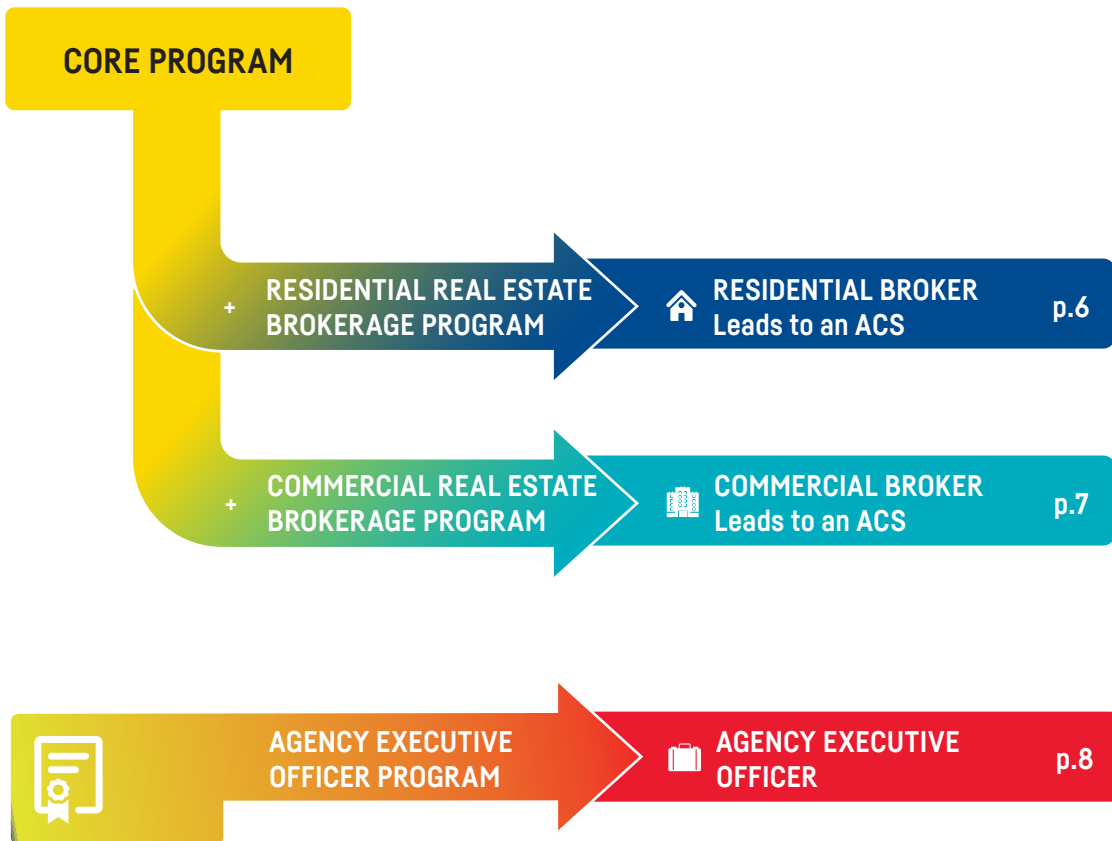
- **Classroom (3 campuses)**  
Traditional teaching format with instructors who provide lectures on our three campuses (Brossard, Nuns' Island and Laval). Daytime, evening and weekend classes, in English and French.
- **Virtual classes**  
Distance learning in real time, allowing real-time interaction with the teacher as well as off-line viewing of virtual sessions within a limited time frame. Daytime, evening and weekend classes, in English and French.
- **Hybrid formula**  
This teaching approach combines in class and virtual learning, giving the opportunity to the student to benefit from advantages from both methods of teaching. Available during the day and evening and weekend classes, in English and French.
- **By correspondence**  
This option allows students to complete the program at their own pace, independently and accompanied throughout by an academic coach. Your effective time management will be important towards learning and developing the knowledge and competencies necessary to succeed in your real estate brokerage program. Information about graded assignments and final exams will be sent to you when you register and have received your textbooks and workbooks at home. It is important to note that final exams are offered virtually. The length of time will depend of your program.

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PROACTIVE LIVESLY

# WHAT KIND OF BROKER LIES WITHIN YOU?

The Collège de l'immobilier du Québec offers a variety of programs adapted to your reality.



FOR MORE DETAILS ON OUR PROGRAMS, CONTACT OUR ADMISSIONS ADVISORS AT 1-888-762-1862 OPTION 4

PASSIONATE



## Access your career **BASIC TRAINING**



IN CLASS, IN VIRTUAL CLASS, IN HYBRID AND BY CORRESPONDENCE  
**RESIDENTIAL REAL ESTATE BROKERAGE – EEC.22**

EN + FR

**ACS**

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MEES

*This program includes the following courses:*

### **6 CORE PROGRAM COURSES\***

**Real Estate Law**  
**Real Estate Mathematics**  
**Real Estate Brokerage Act**  
**Real Estate Appraisal**  
**Career Analysis and Business Management**  
**Architecture and Construction**

### **AND 1 SPECIFIC PROFILE COURSE**

**Drafting of Contracts and Documents**

*\* The EEC.22 program is composed of 7 courses, 6 of which are also included in the Commercial Real Estate Brokerage program (EEC.2F).*

#### **In class**

Daytime or evening and weekend classes on our Nuns' Island, Laval or Brossard campuses.

#### **In virtual class**

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from your personal computer. An internet connection is required.

#### **Hybrid**

Daytime or evening and weekend virtual and in class courses, following a set schedule.

**Duration:** **390 hours** [5 months or more].

#### **By correspondence**

Registration at any time.

**Duration:** At your own pace [6 months, 8 months or 10 months].

#### **Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the OmnivoX student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops and activities in preparation for the OACIQ's final exam.

**ACS**

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MEES

*This program includes the following courses:*

**6 CORE PROGRAM COURSES\***

- Real Estate Law
- Real Estate Mathematics
- Real Estate Brokerage Act
- Real Estate Appraisal
- Career Analysis and Business Management
- Architecture and Construction

**AND 2 SPECIFIC PROFILE COURSES**

- Real Estate Finance\*\*
- Commercial Real Estate Contracts and Documents\*\*

\* The EEC.2F program is composed of 8 courses, 6 of which are also included in the Residential Real Estate Brokerage program (EEC.22).

\*\* These courses are specific to the Commercial Real Estate Brokerage program and are available in virtual class (day schedule or evenings and weekends) or by correspondence. Please contact your admission advisor for all questions regarding specific profile courses.

**In class**

Daytime or evening and weekend classes on our Nuns' Island, Laval or Brossard campuses.

**In virtual class**

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from your personal computer. An internet connection is required.

**Hybrid**

Daytime or evening and weekend virtual and in class courses, following a set schedule. This formula is offered only for common core courses in the Commercial program.

**Duration:**      **420 hours** (5 months or more).

**By correspondence**

Registration at any time.

**Duration:**      At your own pace (6 months or 10 months).

**Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops and activities in preparation for the OACIQ's final exam.



## Access your career **BASIC TRAINING**



IN CLASS AND IN VIRTUAL CLASS  
**AGENCY EXECUTIVE OFFICER – DAA.01**

FR

*This program includes the following courses:*

### 7 SPECIALIZATION COURSES

Obligations de l'agence et supervision des activités  
Gestion et planification des activités de l'agence  
Gestion et développement du capital humain  
Le dirigeant d'agence au quotidien: organisation du travail  
Collaboration et relations d'affaires avec les différents partenaires  
Synthèse: organisation et obligations  
Synthèse: gestion et planification

<b>Duration:</b>	<b>270 hours</b>
<b>Formats:</b>	Virtual classes and in class (Nuns' Island campus), daytime classes, <b>in French only.</b>
<b>Schedule:</b>	2 mornings per week in a virtual class from 8:30 a.m. to 12:30 p.m. <b>AND</b> 2 intensive weeks in class (Nuns' Island campus).
<b>Our services:</b>	<ul style="list-style-type: none"><li>• Access to the Omnivox student portal;</li><li>• Access to a resource agent throughout your study journey;</li><li>• Info session with OACIQ;</li><li>• Preparation activity in view of the OACIQ exam;</li><li>• Access to classe recordings throughout the duration of your program</li></ul>

### Admission requirements

Is eligible for the Agency Executive Office program [DAA.01], the real estate broker who holds a valid permit from the OACIQ. The student will need to provide a copy of his permit when registering.

New: On March 23rd 2023, new rules were applied to obtain the qualification of agency executive officer. For more information, please visit OACIQ website ([www.oaciq.com](http://www.oaciq.com)).

CEUs: The new agency executive can be awarded 10 CEUs, for having passed the agency executive certification exam. CEUs are awarded for the cycle during which the exam was passed. For more information, please contact the OACIQ ([www.oaciq.com](http://www.oaciq.com)) [*source: Politique sur la formation continue obligatoire de l'OACIQ - February 2024*].





## Access your career... and more ! ADDING A FIELD OF PRACTICE

The **Collège de l'immobilier du Québec** offers brokers with a valid licence the possibility of **adding a field of practice** by taking courses relating to the **specific profile** of their choice.

### RESIDENTIAL PROFILE



*This program includes the following courses:*

- **Drafting of Contracts and Documents**

**Duration:** 90 hours (3 months).

**Format:** In class, virtual class, hybrid a (in class and in virtual) and by correspondence.

**Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops and activities in preparation for the OACIQ's final exam.

EN + FR

### COMMERCIAL PROFILE



*This program includes the following courses:*

- **Real Estate Finance**
- **Commercial Real Estate Contracts and Documents**

**Duration:** 120 hours (3 months).

**Format:** In virtual class (daytime or evening and weekend classes) and by correspondence.

**Our services:**

- Access to a resource person throughout your studies;
- Government financial aid available for full-time students;
- Access to the Omnivox student portal;
- Career Day;
- Students at the Collège can also benefit from exclusive skills reviews workshops and activities in preparation for the OACIQ's final exam.

EN + FR



Almost there!

## ADMISSION & REGISTRATION

### ADMISSION REQUIREMENTS

Is eligible for an ACS program at the Collège de l'immobilier du Québec, anyone who meets one of the following conditions:

- Hold a Québec High School Diploma or a vocational studies diploma (VSD) or an Attestation of Equivalence of Secondary V Studies (AESS)

OR

- Have training deemed sufficient by the Collège.

#### For studies done abroad

You must provide a comparative evaluation of your degree by the *Ministère de l'immigration, Diversité et Inclusion* and a translation of said document, if needed, into French or English.

#### For students who do not meet these specific requirements

An official high school transcript as well as a résumé and a letter of motivation must be provided. The Collège de l'immobilier will conduct a case review for admission.

### REGISTRATION PROCESS

You must provide proof of education and proof of identity:

#### Proof of education:

- Secondary School Diploma (SSD) or higher or official transcript.
- or AESS (Secondary level equivalence certificate) from Québec.
- or GED (general education development) from Ontario or any other province of Canada

#### Proof of identity:

- Birth certificate (large format) issued by a Canadian province (exception for Ontario, where the small format certificate is accepted).
- or Citizenship card (front/back).
- or Citizenship certificate (2 pages format).
- or Form relating to the right of establishment [IMM 1000] or confirmation of permanent residence [IMM 5292 or IMM 5688].
- or Permanent resident card or study permit (must be valid on the course start date).
- or Work permit (exceptionally from June 27, 2023, to June 27, 2026).

*Please note that passports, driving licenses or health insurance cards are not accepted as proof of identity.*

**For students enrolled in a program leading to an ACS, offered in English, consult our website for information on requirements for knowledge of French: [www.collegeimmobilier.com/en](http://www.collegeimmobilier.com/en).**

**Your admission can be completed online:**

<https://www.collegeimmobilier.com/en/admission.html>

Make sure that you have read admission requirements. Once you have completed your admission, an admission advisor will contact you to accompany you to your next step, the registration. Then, you will choose the program, formula, schedule and language that suits you, and begin your student journey at the Collège de l'immobilier du Québec.

**Please note that only copies of the documents are required.**



## More on the Collège... COMPLEMENTARY SERVICES



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DE L'IMMOBILIER  
DU QUÉBEC

### RECOGNITION OF ACQUIRED COMPETENCIES (RAC)

The Collège grants equivalencies based on a candidate's education and life experiences in accordance with specific conditions.

The Collège de l'immobilier du Québec's RAC policy is designed to:

- Value the candidate's prior accomplishments;
- Help customize the candidate's educational plan based on the skills he or she has already mastered;
- Consider each request for recognition on a case-by-case basis;
- Demonstrate transparency toward the candidate and fairness for all.

### CAREER DAY

In an effort to offer the best possible service, the Collège de l'immobilier du Québec organizes a Career Day, twice a year, to provide students with information on the many choices available to them in the real estate field. Registration is required.

### VALIDATION OF OACIQ COMPETENCIES ACTIVITIES [available for residential and commercial real estate programs]

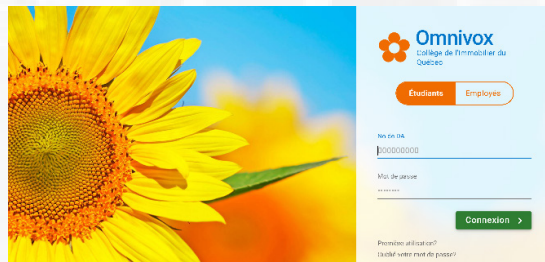
In order to prepare you optimally for this exam, the College is offering activities to review the skills acquired during your real estate program. These activities has been designed to help you better prepare for the OACIQ certification exam and to give you the tools to prepare for this big day!

### EXAM PREPARATION WORKSHOPS [available for residential and commercial real estate programs]

These workshops are held in two parts. The 1<sup>st</sup> part consists of two scenarios that you must complete. Then, you will have online access to the solutionaries for each of these scenarios. The 2<sup>nd</sup> part with the teacher will allow you to review the two scenarios. You will then have the opportunity to ask questions.

### OMNIVOX STUDENT PORTAL

This portal provides access to course schedules, course outlines, marks and transcripts (non-official), messages from management, various additional documents, and a confidential internal email account. It also allows online payment of tuition fees.



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## CONTACT US

### BY PHONE



General: **514-762-1862**  
Toll-free: **1-888-762-1862**

### BY EMAIL



To communicate with an admissions advisors  
[demande.admission@collegeimmobilier.com](mailto:demande.admission@collegeimmobilier.com)

General information  
[info@collegeimmobilier.com](mailto:info@collegeimmobilier.com)

### SOCIAL MEDIA



### VISIT OUR WEBSITE

**WWW.  
COLLEGE  
IMMOBILIER  
.COM**

### 3 CAMPUSES



Nuns' Island Campus  
600 chemin du Golf, Nuns' Island (Québec) H3E 1A8



Laval Campus  
2525 boul. Daniel-Johnson, suite 201, Laval (Québec) H7T 2S4



Brossard Campus  
6300 avenue Auteuil, suite 135, Brossard (Québec) J4Z 3P2

**TO ENROLL IN ONE OF OUR PROGRAMS  
CONTACT OUR ADMISSIONS ADVISORS 1-888-762-1862 – OPTION 4  
OR PROCEED WITH YOUR ONLINE ADMISSION**