



**COLLÈGE  
DE L'IMMOBILIER  
DU QUÉBEC**

PROACTIVE . LIVELY . PASSIONATE .

# PROGRAM GUIDE

PROACTIVE.  
LIVELY.  
PASSIONATE.

TELEPHONE: 514-762-1862

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WWW.COLLEGEIMMOBILIER.COM

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## LEGEND

- OACIQ** Organisme d'autoréglementation du courtage immobilier du Québec
- ACS** Attestation of Collegial Studies
- MES** Ministère de l'Enseignement supérieur
- FR** French
- EN** English
- RAC** Recognition of Acquired Competencies

## PROACTIVE. LIVELY. PASSIONATE.

The **Collège de l'immobilier du Québec** is the province's leader in real estate education. It is the institution that trains the highest number of students in residential and commercial real estate brokerage. For more than 30 years, the Collège has carved out its place in this network and has helped thousands of people achieve their career goals. Today more than ever, we are proud to say that the Collège is:

**PROACTIVE:** Varied learning formats enhance the Collège's offering due to their accessibility and flexibility. The Collège offers virtual classes, hybrid classes, correspondence courses and in self-pace learning, thereby meeting students' different needs and realities.

**LIVELY:** The Collège's programs are constantly evolving in order to provide students with the best tools for facing the industry's requirements.

**PASSIONATE:** In addition to being the leader in real estate education in Québec, the Collège stands out by its passionate employees, who have the success of every student at heart.

Discover the Collège, build your dream and live out your passion!

**Welcome to the Collège de l'immobilier du Québec!**

PROACTIVE.  
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# DISCOVER THE COLLÈGE

ALL OF OUR BASIC TRAINING PROGRAMS ARE COLLEGE LEVEL, ARE RECOGNIZED BY THE **OACIQ** AND ALLOW ENTRY TO THE CERTIFICATION EXAMINATIONS FOR RESIDENTIAL AND COMMERCIAL REAL ESTATE BROKERAGE, AND AGENCY EXECUTIVE OFFICER. IN ADDITION, OUR TWO MAIN BASIC TRAINING PROGRAMS IN RESIDENTIAL [EEC.22] AND COMMERCIAL [EEC.2F] REAL ESTATE BROKERAGE ARE CREDITED, ARE RECOGNIZED BY THE MINISTÈRE DE L'ENSEIGNEMENT SUPÉRIEUR (MES), AND **LEAD TO AN ATTESTATION OF COLLEGIAL STUDIES (ACS)**.

## OUR INSTRUCTORS

The Collège de l'immobilier du Québec's greatest strength is undoubtedly its team of instructors! They have acquired an in-depth knowledge of the real estate industry through their professional activities and involvement in real estate associations and organizations.

## OUR DIFFERENT FORMULAS

- **Virtual classes**

Distance learning in real time, allowing real-time interaction with the teacher as well as off-line viewing of virtual sessions within a limited time frame. Daytime, evening and weekend classes, in English and French.

- **Hybrid formula (in classroom and in virtual classes)**

This teaching approach combines in class and virtual learning, giving the opportunity to the student to benefit from advantages from both methods of teaching. Available during the day and evening and weekend classes, in English and French.

- **In self-paced learning**

This learning formula allows students to progress through their program at their own pace and with complete autonomy, via an interactive and dynamic online platform. Designed to provide a stimulating learning experience, the platform offers a wide range of resources (videos, recap quizzes, interactive exercises, case studies, etc.) and a structured pathway that guides students step by step. The content is varied and interactive to maintain engagement and enhance understanding. An academic coach is assigned to the student for every course throughout the program. The dynamic platform serves as the complete learning support.

COLLÈGE  
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DU QUÉBEC

PROACTIVE

LIVELY

# WHAT KIND OF BROKER LIES WITHIN YOU?

The Collège de l'immobilier du Québec offers a variety of programs adapted to your reality.

**RESIDENTIAL REAL ESTATE  
BROKERAGE PROGRAM**  **RESIDENTIAL BROKER**  
Leads to an ACS **p.6**

**COMMERCIAL REAL ESTATE  
BROKERAGE PROGRAM**  **COMMERCIAL BROKER**  
Leads to an ACS **p.7**

 **AGENCY EXECUTIVE  
OFFICER PROGRAM**  **AGENCY EXECUTIVE  
OFFICER** **p.8**

FOR MORE DETAILS ON OUR PROGRAMS, CONTACT OUR ADMISSIONS ADVISORS AT 1-888-762-1862 OPTION 4

PASSIONATE



## Access your career **BASIC TRAINING**



IN VIRTUAL CLASS, IN HYBRID OR SELF-PACED LEARNING

**RESIDENTIAL REAL ESTATE BROKERAGE – EEC.22**

EN + FR

**ACS**

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MES

*This program includes the following **8 COURSES**:*

- **Real Estate Mathematics**
- **Real Estate Law**
- **Real Estate Appraisal**
- **Building and Construction**
- **Real Estate Brokerage Act**
- **Planning of Professional Activities in Residential Real Estate**
- **Drafting of Contracts and Documents**
- **Practical Applications in Residential Real Estate Brokerage**

### **In virtual class**

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from their personal computer. An internet connection is required.

### **Hybrid (in classroom and in virtual classes)**

Daytime virtual and in class courses, following a set schedule.

**Duration:**           **450 hours** (7 months or more).

### **Self-paced learning**

This learning formula allows students to progress through their program at their own pace and with complete autonomy, via an interactive and dynamic online platform. Designed to provide a stimulating learning experience, the platform offers a wide range of resources and a structured pathway that guides students step by step. The content is varied and interactive to maintain engagement and enhance understanding. An academic coach is assigned to the student for every course throughout the program. The dynamic platform serves as the complete learning support.

**Duration:**           **450 hours, at your own pace** (7 months or 10 months).

### **Our services:**

- Access to the Omnivox student portal;
- Career Day;
- Info session with OACIQ;
- A workshop (additional fees apply) may also be offered at the end of your program as further preparation for the OACIQ exam.

PROACTIVE



## Access your career BASIC TRAINING

 IN VIRTUAL CLASS OR IN SELF-PACED LEARNING  
**COMMERCIAL REAL ESTATE BROKERAGE – EEC.2F**

EN + FR

ACS

Credited college-level program leading to an Attestation of Collegial Studies, recognized by the MES

This program includes the following **8 COURSES**:

- **Commercial Real Estate Law**
- **Commercial Real Estate Brokerage Act**
- **Building Inspection and Appraisal**
- **Commercial Financing**
- **Financial Analysis for Real Estate and Business**
- **Business Appraisal**
- **Planning of Professional Activities in Commercial Real Estate**
- **Practical Applications in Commercial Real Estate Brokerage**

#### In virtual class

Daytime or evening and weekend classes. For all virtual courses, students have access to the online teaching platform Lära from their personal computer. An internet connection is required.

**Duration:** 450 hours (7 months or more).

#### Self-paced learning

This learning formula allows students to progress through their program at their own pace and with complete autonomy, via an interactive and dynamic online platform. Designed to provide a stimulating learning experience, the platform offers a wide range of resources and a structured pathway that guides students step by step. The content is varied and interactive to maintain engagement and enhance understanding. An academic coach is assigned to the student for every course throughout the program. The dynamic platform serves as the complete learning support.

**Duration:** 450 hours, at your own pace (7 months or 10 months).

- Our services:**
- Access to the Omnivox student portal;
  - Career Day;
  - Info session with OACIQ;
  - A workshop (additional fees apply) may also be offered at the end of your program as further preparation for the OACIQ exam.



## Access your career **BASIC TRAINING**



IN CLASS AND IN VIRTUAL CLASS

**AGENCY EXECUTIVE OFFICER – DAA.01**

FR



THIS PROGRAM IS **RECOGNIZED BY THE OACIQ** AND ALLOW ENTRY TO THE **CERTIFICATION EXAM FOR AGENCY EXECUTIVE OFFICER.**

*This program includes 7 COURSES:*

- **Obligations de l'agence et supervision des activités**
- **Gestion et planification des activités de l'agence**
- **Gestion et développement du capital humain**
- **Le dirigeant d'agence au quotidien: organisation du travail**
- **Collaboration et relations d'affaires avec les différents partenaires**
- **Synthèse 1**
- **Synthèse 2**

**Duration:** 270 hours

**Formats:** Virtual classes and in class (Nuns' Island campus), daytime classes, **in French only.**

**Schedule:** 2 mornings per week in a virtual class from 8:30 a.m. to 12:30 p.m. **AND** 2 weeks on-site at our Nuns' Island campus.

**Our services:**

- Access to the Omnivox student portal;
- Info session with the OACIQ.
- Access to class recordings throughout the duration of your program.

### **Admission requirements**

Is eligible for the Agency Executive Office program [DAA.01], the real estate broker who holds a valid permit from the OACIQ. The student will need to provide a copy of his permit when registering.

Please note that as of March 23, 2023, new rules apply for obtaining agency executive officer qualification. For more information, please visit OACIQ website ([www.oaciq.com](http://www.oaciq.com)).

CEUs: The new agency executive can be awarded 10 CEUs, for having passed the agency executive certification exam. CEUs are awarded for the cycle during which the exam was passed. For more information, please contact the OACIQ ([www.oaciq.com](http://www.oaciq.com)) [source: *Politique sur la formation continue obligatoire de l'OACIQ - February 2024*].



Almost there!

## ADMISSION & REGISTRATION



COLLÈGE  
DE L'IMMOBILIER  
DU QUÉBEC

### ADMISSION REQUIREMENTS

Is eligible for an ACS program at the Collège de l'immobilier du Québec, anyone who meets one of the following conditions:

- Hold a Québec High School Diploma or a vocational studies diploma (VSD) or an Attestation of Equivalence of Secondary V Studies (AESS)
- OR**
- Have training deemed sufficient by the Collège.

#### For studies done abroad

You must provide a comparative evaluation of your degree by the *Ministère de l'immigration, Diversité et Inclusion* and a translation of said document, if needed, into French or English.

#### For students who do not meet these specific requirements

An official high school transcript as well as a résumé and a letter of motivation must be provided. The Collège de l'immobilier will conduct a case review for admission.

### REGISTRATION PROCESS

You must provide proof of education and proof of identity.

#### Proof of education:

- Secondary School Diploma (SSD) or higher or official transcript.
- Diploma of Vocational Studies (DVS) or higher or official transcript.
- or AESS [Secondary level equivalence certificate] from Québec.
- or GED [general education development] from Ontario or any other province of Canada.

#### Proof of identity:

- Person born in **Québec** or in **Canada**: the birth certificate (large format) issued by a Canadian province (PDF format, indicating the parents' names and place of birth).
- Person born **outside Québec** or **Canada** (Canadian citizen, permanent resident, study permit, etc.): the original birth certificate, **mandatory** (PDF format, in French or English, indicating the parents' names and place of birth) **and one** of the following documents:
  - Citizenship card (front/back).
  - or Citizenship certificate (2 pages format).
  - or Form relating to the right of establishment [IMM 1000] or confirmation of permanent residence [IMM 5292 or IMM 5688].
  - or Permanent resident card or study permit (must be valid on the course start date).
  - or Work permit (exceptionally from June 27, 2023, to June 27, 2026).

*Please note that passports, driving licenses or health insurance cards are not accepted as proof of identity.*

**For students enrolled in a program leading to an ACS, offered in English, consult our website for information on requirements for knowledge of French: [www.collegeimmobilier.com/en](http://www.collegeimmobilier.com/en).**

#### Your admission can be completed online:

<https://www.collegeimmobilier.com/en/admission.html>

Make sure that you have read admission requirements. Once you have completed your admission, an admission advisor will contact you to accompany you to your next step, the registration. Then, you will choose the program, formula, schedule and language that suits you, and begin your student journey at the Collège de l'immobilier du Québec.

**Please note that only copies of the documents are required.**

PASSIONATE



## More on the Collège... COMPLEMENTARY SERVICES

### RECOGNITION OF ACQUIRED COMPETENCIES (RAC)

The Collège may grant equivalencies based on a candidate's education and life experiences in accordance with specific conditions.

The Collège de l'immobilier du Québec's RAC policy is designed to:

- Value the candidate's prior accomplishments;
- Help customize the candidate's educational plan based on the skills he or she has already mastered;
- Consider each request for recognition on a case-by-case basis;
- Demonstrate transparency toward the candidate and fairness for all.

### CAREER DAY

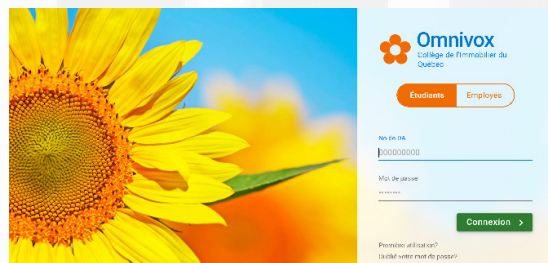
In an effort to offer the best possible service, the Collège de l'immobilier du Québec organizes a Career Day, twice a year, to provide students with information on the many choices available to them in the real estate field. Registration is required.

### EXAM PREPARATION WORKSHOP

A workshop (additional fees) may also be offered at the end of your program as further preparation for the OACIQ exam.

### OMNIVOX STUDENT PORTAL

This portal provides access to course schedules, course outlines, marks and transcripts (non-official), messages from management, various additional documents, and a confidential internal email account. It also allows online payment of tuition fees.



## CONTACT US

### BY PHONE



General: **514-762-1862**

Toll-free: **1-888-762-1862**

### BY EMAIL



To communicate with an admissions advisors  
[demande.admission@collegeimmobilier.com](mailto:demande.admission@collegeimmobilier.com)

### SOCIAL MEDIA



### VISIT OUR WEBSITE

**WWW.  
COLLEGE  
IMMOBILIER  
.COM**

### 2 LOCATIONS TO SERVE YOU BETTER



Nuns' Island Campus

600 chemin du Golf, Nuns' Island (Québec) H3E 1A8



Laval Campus

2525 boul. Daniel-Johnson, suite 201, Laval (Québec) H7T 2S4

TO ENROLL IN ONE OF OUR PROGRAMS  
CONTACT OUR ADMISSIONS ADVISORS 1-888-762-1862 – OPTION 4  
OR PROCEED WITH YOUR [ONLINE ADMISSION](#)